

**GENERAL INSTRUCTIONS FOR THE STUDENTS WHO ARE TAKING  
ADMISSION FOR 1<sup>st</sup>-MBBS COURSE AT CMCRI CHITRADURGA**

1. Students must report in Dean office at CMCRI for MBBS admission on or before date indicated on their selection letter issued by KEA/ NEET AIQ by 10-00 am. If any student fails to report before last date indicated in the office letter, his / her admission will stand cancelled and the same will be intimated to concerned authorities.
2. One of the parent / guardian must accompany students at the time of admission or Surrendering seats as certain documents are to be signed by them.
3. The admission process is likely to take more than one day. Outstation candidates are requested to not cause hurry in admission or surrendering seats.
4. The admission offered to a candidate will be only provisional. GOVERNMENT OF KARNATAKA & RGUHS are final authorities.
5. The students are instructed to keep at least 3 Xerox copies of original documents with themselves for future use. As the original documents will be sent to Rajiv Gandhi University of Health Sciences, Bangalore for admission approval.
6. Institute working hours: 10.00 am to 1.30 pm and 2.15 pm to 5.30 pm.
7. Each candidate must submit the following original certificates shown below along with three sets of attested copies. The originals and Xerox must be produced in the prescribed sequence.  
**CANDIDATES MUST PROVIDE ONE FILE/FOLDER FOR THEIR ORIGINAL DOCUMENTS.**
8. In case of AIQ/NEET seats- seat surrender procedure will be duly followed. Kindly generate the online seat surrender receipt and contact the NODAL officer of CMCRI Chitradurga, **Dr. Venu R P** on **8553765146** (SMS to be done on this number). Kindly try to report on working day and take a note of Karnataka holiday schedules. SUNDAY WILL BE HOLIDAY & on any other national holiday, the college office will remain closed.